



Aurora Public Library Board

MINUTES of MEETING

Wednesday, January 17, 2018

The Aurora Public Library Board held its regular meeting on Wednesday, January 17, 2018 in the Marjorie Andrews Room of the Aurora Public Library, 15145 Yonge Street, Aurora, Ontario.

Present: Nancy Eveleigh Browne (Chair), Elaine Copsey, C. Jan Freedman, Councillor Sandra Humfryes, Councillor Harold Kim, Rino Roncadin, Greg Smith (Vice Chair)

Regrets: Tom Connor, Councillor Paul Pirri

Chief Executive Officer: Jill Foster

Staff: Jo-Anne Jordan, Manager, Customer Opportunity; Reccia Mandelcorn, Manager, Community Collaboration; Ashley Nunn-Smith, Manager, Content, Access & Innovation; Julie Rocca, Business Manager; Catherine Barker, HR Coordinator/EA/Recorder

The Chair called the meeting to order at 07:03 p.m.

1. Adoption of Agenda

MOTION: **18.01.01**

THAT the Agenda be adopted.

Moved by: J. Freedman

Seconded by: E. Copsey

CARRIED

2. Election of Library Board Executive 2018

The CEO acted as the meeting Chair for this item of business. The positions of Chair and Vice-Chair of the Library Board were declared vacant and the position of SOLS Trustee Representative was declared open.

MOTION: **18.01.02**

THAT Nancy Eveleigh Browne be nominated for the position of Chair of the Library Board.

Moved by: G. Smith

Seconded by: R. Roncadin

CARRIED

The meeting Chair called for further nominations. There being no further nominations, Nancy Eveleigh Browne was acclaimed to the position of Chair.

MOTION: **18.01.03**
Moved by: N. Eveleigh Browne
Seconded by: E. Copsey
CARRIED

THAT Greg Smith be nominated for the position of Vice-Chair of the Library Board.

The meeting Chair called for further nominations. There being no further nominations, Greg Smith was acclaimed to the position of Vice-Chair.

MOTION: **18.01.04**
Moved by: Councillor S. Humfryes
Seconded by: N. Eveleigh Browne
CARRIED

THAT Rino Roncadin be nominated for the position of SOLS Trustee Representative of the Library Board.

The meeting Chair called for further nominations. There being no further nominations, Rino Roncadin was acclaimed to the position of SOLS Trustee Representative of the Library Board.

Nancy Eveleigh Browne resumed the Chair for the remainder of the meeting.

3. Disclosure of Interest

There were no disclosures of interest.

4. Approval of Minutes:

.1 Regular meeting of December 13, 2017.

MOTION: **18.01.05**
Moved by: E. Copsey
Seconded by: Councillor S. Humfryes
CARRIED

THAT the Minutes of the December 13, 2017 meeting be approved.

5. Reports

.1 ***Fourth Quarter Operations Report SR2018.01***

A staff report was issued prior to the meeting.

MOTION: **18.01.06**
Moved by: R. Roncadin
Seconded by: J. Freedman
CARRIED

THAT the *Fourth Quarter Operations Report* be approved.

.2 ***Fourth Quarter Use Indicators Report SR2018.02***

A staff report was issued prior to the meeting.

MOTION: **18.01.07**
Moved by: R. Roncadin
Seconded by: Councillor H. Kim
CARRIED

THAT the *Fourth Quarter Use Indicators Report dated January 17, 2018* be approved.

.3 Annual Health and Safety Report SR2018.03

A staff report was issued prior to the meeting.

MOTION: **18.01.08**

Moved by: Councillor H. Kim

Seconded by: G. Smith

CARRIED

THAT the Library Board receive the *Annual Health and Safety Report for 2017* as information; and endorse the attached *Aurora Public Library Board Health and Safety Policy* statements.

.4 APL Space Improvement Project Report SR2018.04

A staff report was issued prior to the meeting.

MOTION: **18.01.09**

Moved by: R. Roncadin

Seconded by: J. Freedman

CARRIED

THAT the *APL Space Improvement Project Report dated January 17, 2018* be received, and

THAT the *APL Space Improvement Project* proceed using a construction management approach.

6. Library Development Issues

.1 Library Square Development Status Update: No further updates to report.

7. Member Announcements

R. Roncadin attended the SOLS Trustee Council meeting in Richmond Hill in November. Discussions included: SOLS, in consultation with the province, is moving forward with the strategy on the Digital Public Library; provincial accreditation for libraries; and Board legacy documents. The next meeting will take place in April.

G. Smith thanked the Library and Reccia Mandelcorn for the opportunity to host the Aurora Winter Blues Festival media launch here in the Library on January 4.

N. Eveleigh Browne, R. Roncadin and J. Foster will attend the Trustee Boot Camp at the OLA SuperConference on February 3, 2018. Nancy and Jill will attend the Public Libraries Awards reception on Thursday, February 1.

J. Foster reported that the new Minister of Tourism, Culture and Sport was announced today - The Honourable Daiene Vernile.

8. Date of Next Meeting

The next meeting is scheduled for Wednesday, February 21, 2018 at 7:00 p.m.

9. Resolution to Move Into a Closed Session

MOTION: **18.01.10**
Moved by: J. Freedman
Seconded by: G. Smith
CARRIED

THAT the Board move into Closed Session to consider personal matters about an identifiable individual.

At 08:30 p.m., the Board moved into Closed Session.

MOTION: **18.01.11**
Moved by: R. Roncadin
Seconded by: J. Freedman
CARRIED

THAT the Board return to Open Session.

At 09:03 p.m., the Board returned to Open Session.

MOTION: **18.01.12**
Moved by: R. Roncadin
Seconded by: Councillor S. Humfries

THAT the Library Board appoint a CEO Recruitment Committee, consisting of N. Eveleigh Browne, G. Smith, and Councillor H. Kim, and

THAT the Library Board authorize the CEO Recruitment Committee to select the executive search consultant based upon the use of the Request for Proposal for an Executive Search Consultant for recruitment of a CEO for Aurora Public Library.

Adjournment

MOTION: **18.01.13**
Moved by: G. Smith
Seconded by: Councillor S. Humfries

THAT the meeting be adjourned at 09:07 p.m.

for

N. Eveleigh Browne
Chair

J. Foster
Chief Executive Officer