



## **Aurora Public Library Board**

### **MINUTES of MEETING**

**Wednesday, January 18, 2017**

The Aurora Public Library Board held its regular meeting on Wednesday, December 14, 2016 in the Marjorie Andrews Room of the Aurora Public Library, 15145 Yonge Street, Aurora, Ontario.

Present: Tom Connor, Elaine Copsey, Nancy Eveleigh Browne (Vice Chair), Jan Freedman, Councillor Wendy Gaertner, Councillor Harold Kim, Rino Roncadin (Chair), Greg Smith

Absent: Councillor Paul Pirri

Chief Executive Officer: Jill Foster

Staff: Jo-Anne Jordan, Manager, Customer Opportunity; Reccia Mandelcorn, Manager, Community Collaboration; Maida Rae, Human Resources Coordinator/EA/Recorder; Khuan Seow, Manager, Technology and Operations Support

---

The Chair called the meeting to order at 7:04 p.m.

#### **1. Adoption of Agenda**

MOTION: **17.01.01** **THAT** the Agenda be adopted

Moved by: J. Freedman

Seconded by: N. Eveleigh Browne

**CARRIED**

#### **2. Election of Library Board Executive 2017**

The CEO acted as the meeting Chair for this item of business. The positions of Chair and Vice-Chair of the Library Board were declared vacant and the position of SOLS Trustee Representative was declared open.

MOTION: **17.01.02** **THAT** N. Eveleigh Browne be nominated for

Moved by: R. Roncadin

Seconded by: E. Copsey

**CARRIED**

The meeting Chair called for further nominations. There being no further nominations, Nancy Eveleigh Browne was unanimously voted to the position of Chair.

**MOTION: 17.01.03**

Moved by: Councillor H. Kim

Seconded by: T. Connor

**CARRIED**

**THAT** G. Smith be nominated

for the position of Vice-Chair of the Library

The meeting Chair called for further nominations. There being no further nominations, Greg Smith was unanimously voted to the position of Vice-Chair.

**MOTION: 17.01.04**

Moved by: N. Eveleigh Browne

Seconded by: J. Freedman

**CARRIED**

**THAT** R. Roncadin be nominated for the

position of SOLS Trustee Representative  
of the Library Board

The meeting Chair called for further nominations. There being no further nominations, Rino Roncadin was unanimously voted to the position of SOLS Trustee Representative of the Library Board.

*Nancy Eveleigh Browne assumed the Chair for the remainder of the meeting.*

**3. Disclosure of Interest**

There were no disclosures of interest.

**4. Minutes of:**

.1 Regular meeting of December 14, 2016

**MOTION: 17.01.05**

Moved by: E. Copsey

Seconded by: G. Smith

**CARRIED**

**THAT** the Minutes of the December 14, 2016  
meeting be approved

**5. Correspondence**

I. Hon. Laura Albanese December 19, 2016  
Minister, Ministry of Citizenship and Immigration  
*Re: The Ontario Volunteer Service Awards*

R. Mandelcorn shared APL's nomination to the Ontario Volunteer Service Awards.

MOTION: **17.01.06**  
Moved by: E. Copsey  
Seconded by: R. Roncadin  
**CARRIED**

**THAT** the correspondence be received as information

## **6. Reports**

### **.1 Fourth Quarter Operations Report SR2017.01**

A staff report was issued prior to the meeting.

MOTION: **17.01.07**  
Moved by: J. Freedman  
Seconded by: Councillor W. Gaertner  
**CARRIED**

**THAT** the *Fourth Quarter Operations Report to December 31, 2016* be received as information

### **.2 Fourth Quarter Use Indicators Report SR2017.02**

A staff report was issued prior to the meeting.

MOTION: **17.01.08**  
Moved by: G. Smith  
Seconded by: J. Freedman  
**CARRIED**

**THAT** the *Aurora Public Library Board receives the Fourth Quarter Use Indicators Report to December 31, 2016* as information

### **.3 Annual Health and Safety Report SR2017.03**

A staff report was issued prior to the meeting.

MOTION: **17.01.09**  
Moved by: R. Roncadin  
Seconded by: E. Copsey  
**CARRIED**

**THAT** the Library Board receive the *Annual Health and Safety Report for 2016* as information; and endorse the attached *Aurora Public Library Board Health and Safety Policy* statements.

## **7. Items for Consideration**

### **.1 Privacy Policy Report SR2017.04**

A staff report was issued prior to the meeting.

MOTION: **17.01.10**  
Moved by: Councillor W. Gaertner  
Seconded by: Councillor H. Kim  
**CARRIED**

**THAT** the *revised Privacy Policy dated January 18, 2017* be approved

**8. General Business Information/Questions**

R. Roncadin asked for an update on the facility renovation plan. The architect is preparing concept design plans and it is anticipated that they will be included in the February 2017 Library Board agenda.

**9. Member Announcements**

G. Smith updated Board members on the Aurora Winter Blues Fest (AWBF) events planned throughout the month of February. AWBF is partnering with Aurora Public Library on two youth music workshops (February 4 & 11) as well as pop-up performances on February 18<sup>th</sup>.

Councillor W. Gaertner advised the Board that it is the middle of the Council term and there will be upcoming changes to Councillor’s committee responsibilities.

**10. Date of Next Meeting**

The next meeting is scheduled for Wednesday, February 15, 2017 at 7:00 p.m.

**11. Adjournment**

MOTION: **17.01.11**  
Moved by: J. Freedman  
Seconded by: E. Copsey  
**CARRIED**

**THAT** the meeting be adjourned at  
8:13 p.m.

---

N. Eveleigh Browne  
Chair

---

J. Foster  
Chief Executive Officer