



Aurora Public Library Board

MINUTES of MEETING

Wednesday, April 19, 2017

The Aurora Public Library Board held its regular meeting on Wednesday, April 19, 2017 in the Marjorie Andrews Room of the Aurora Public Library, 15145 Yonge Street, Aurora, Ontario.

Present: Tom Connor, Elaine Copsey, Nancy Eveleigh Browne (Chair),
Councillor Sandra Humfryes, Councillor Harold Kim, Rino Roncadin,
Greg Smith (Vice Chair)

Absent: Jan Freedman, Councillor Paul Pirri

Chief Executive Officer: Jill Foster

Staff: Jo-Anne Jordan, Manager, Customer Opportunity; Reccia
Mandelcorn, Manager, Community Collaboration; Maida Rae, HR
Coordinator/EA/Recorder; Julie Rocca, Business Manager; Khuan
Seow, Manager, Technology and Operations Support

The Chair called the meeting to order at 7:02 p.m.

1. Adoption of Agenda

MOTION: **17.04.23**

Moved by: T. Connor

Seconded by: Councillor S. Humfryes

CARRIED

THAT the Agenda be adopted

2. Disclosure of Interest

There were no disclosures of interest.

3. Minutes of:

.1 Regular meeting of March 8, 2017

MOTION: **17.04.24**

Moved by: R. Roncadin

Seconded by: E. Copsey

CARRIED

THAT the Minutes of the March 8,
2017 meeting be approved

4. Reports

.1 First Quarter Operations Report SR2017.09

A staff report was issued prior to the meeting.

MOTION: **17.04.25**

Moved by: E. Copsey

Seconded by: R. Roncadin

CARRIED

THAT the *First Quarter Operations Report to March 31, 2017* be received as information

Councillor H. Kim arrived at 7:08 p.m.

.2 First Quarter Use Indicators Report SR2017.10

A staff report was issued prior to the meeting.

MOTION: **17.04.26**

Moved by: T. Connor

Seconded by: Councillor H. Kim

CARRIED

THAT the Aurora Public Library Board receives the *First Quarter Use Indicators Report to March 31, 2017* as information

.3 First Quarter Financial Report SR2017.11

A staff report was issued prior to the meeting.

MOTION: **17.04.27**

Moved by: T. Connor

Seconded by: E. Copsey

CARRIED

THAT the *Aurora Public Library Financial Statement for the period ending March 31, 2017* be received

5. Items for Consideration

.1 Proctoring Policy Report SR2017.12

A staff report was issued prior to the meeting.

MOTION: **17.04.28**

Moved by: T. Connor

Seconded by: R. Roncadin

CARRIED

THAT the revised *Proctoring Policy dated April 19, 2017* be approved and related policies amended

.2 York Region Public Libraries Partnership (YRPLP) Agreement Report SR2017.13

A staff report was issued prior to the meeting.

MOTION: **17.04.29**

Moved by: R. Roncadin

Seconded by: Councillor H. Kim

CARRIED

THAT the Library Board approve the expansion of membership in the York Public Libraries Network (YPLN) to include the libraries of East Gwillimbury, Georgina, King and

Agenda item 4.1
Whitchurch-Stouffville for reciprocal
borrowing, henceforth to be known as
the York Region Public Libraries
Partnership (YRPLP)

.3 Non-union 2017 General Wage Increase SR2017.14

A staff report was issued prior to the meeting.

MOTION: **17.04.30**

Moved by: Councillor S. Humfryes

Seconded by: R. Roncadin

CARRIED

THAT a general wage increase of 1.5% effective April 1, 2017, be applied to the salary schedule for the continuous non-union employee group, *and*

THAT a general wage increase of 1.5% effective April 1, 2017, be applied to the rate schedule for the other-than-continuous non-union employee group

.4 Automatic Sortation Unit Report SR2017.15

A staff report was issued prior to the meeting.

MOTION: **17.04.31**

Moved by: R. Roncadin

Seconded by: Councillor H. Kim

CARRIED

THAT the second phase of the Library Material Management System (LMMS) project initiated in 2014 be completed by the purchase and installation of an automated sortation unit, as a component of the proposed interior renovations to the Library.

6. Resolution to Move Into Closed Session

MOTION: **17.04.32**

Moved by: E. Cosey

Seconded by: R. Roncadin

CARRIED

THAT the Board move into Closed Session to consider personal matters about an identifiable individual

At 7:59 p.m., the Board moved into Closed Session.

MOTION: **17.04.33**

Moved by: Councillor S. Humfryes

Seconded by: G. Smith

CARRIED

THAT the Board return to Open Session

At 8:46 p.m., the Board returned to Open Session.

MOTION: **17.04.34**
Moved by: Councillor H. Kim
Seconded by: Councillor S. Humfryes
CARRIED

THAT the Library Board recommends the CEO receive the applicable step increment after completing the fourth year of employment with Aurora Public Library

7. General Business Information/Questions

.1 Ontario Culture Strategy, AMPLO input to Ministry

8. Member Announcements

As the Board's SOLS Trustee representative, R. Roncadin will be attending the Trustee Council meeting in Georgina on April 22.

9. Date of Next Meeting

The next meeting is scheduled for Wednesday, May 17, 2017 at 7:00 p.m.

10. Adjournment

MOTION: **17.04.35**
Moved by: Councillor S. Humpfryes
Seconded by: Councillor H. Kim
CARRIED

THAT the meeting be adjourned at 8:55 p.m.

N. Eveleigh Browne
Chair

J. Foster
Chief Executive Officer